

## Impact Assessment - First Stage

### 1. Details of the initiative

<b>Initiative description and summary:</b> Implementation of the UK Steel Charter Policy ('Policy')
<b>Service Area:</b> Property and Regeneration, Engineering and Transport, the South Wales Trunk Road Agent and Procurement, Legal Services
<b>Directorate:</b> Environment and Finance and Corporate

### 2. Does the initiative affect:

	Yes	No
Service users		x
Staff	X	
Wider community	X	
Internal administrative process only	X	

### 3. Does the initiative impact on people because of their:

	Yes	No	None/ Negligible	Don't Know	Impact H/M/L	Reasons for your decision (including evidence)/How might it impact?
Age		X				As a result of the Welsh Government's Procurement Advice Note in January 2018 and the UK Steel Industry's UK Steel Charter in May 2019 a policy to confirm commitment thereto is now necessary. It should be noted that the Council is already in compliance with a number of the recommended steps but the Policy will reinforce the Council's commitment. There is no impact on any protected characteristic.
Disability		X				As a result of the Welsh Government's Procurement Advice Note in January 2018 and the UK Steel Industry's UK Steel Charter in May 2019 a policy to confirm

						commitment thereto is now necessary. It should be noted that the Council is already in compliance with a number of the recommended steps but the Policy will reinforce the Council's commitment. There is no impact on any protected characteristic.
Gender Reassignment		X				As a result of the Welsh Government's Procurement Advice Note in January 2018 and the UK Steel Industry's UK Steel Charter in May 2019 a policy to confirm commitment thereto is now necessary. It should be noted that the Council is already in compliance with a number of the recommended steps but the Policy will reinforce the Council's commitment. There is no impact on any protected characteristic.
Marriage/Civil Partnership		X				As a result of the Welsh Government's Procurement Advice Note in January 2018 and the UK Steel Industry's UK Steel Charter in May 2019 a policy to confirm commitment thereto is now necessary. It should be noted that the Council is already in compliance with a number of the recommended steps but the Policy will reinforce the Council's commitment. There is no impact on any protected characteristic.
Pregnancy/Maternity		X				As a result of the Welsh Government's Procurement Advice Note in January 2018 and the UK Steel Industry's UK Steel Charter in May 2019 a policy to confirm commitment thereto is now necessary. It should be noted that the Council is already in compliance with a number of the recommended steps but the Policy will reinforce the Council's commitment. There is no impact on any protected characteristic.
Race		X				As a result of the Welsh Government's Procurement Advice Note in January 2018 and the UK Steel Industry's UK Steel Charter in May 2019 a policy to confirm commitment thereto is now necessary. It should be noted that the Council is already in compliance with a

						number of the recommended steps but the Policy will reinforce the Council's commitment. There is no impact on any protected characteristic.
Religion/Belief		X				As a result of the Welsh Government's Procurement Advice Note in January 2018 and the UK Steel Industry's UK Steel Charter in May 2019 a policy to confirm commitment thereto is now necessary. It should be noted that the Council is already in compliance with a number of the recommended steps but the Policy will reinforce the Council's commitment. There is no impact on any protected characteristic.
Sex		X				As a result of the Welsh Government's Procurement Advice Note in January 2018 and the UK Steel Industry's UK Steel Charter in May 2019 a policy to confirm commitment thereto is now necessary. It should be noted that the Council is already in compliance with a number of the recommended steps but the Policy will reinforce the Council's commitment. There is no impact on any protected characteristic.
Sexual orientation		X				As a result of the Welsh Government's Procurement Advice Note in January 2018 and the UK Steel Industry's UK Steel Charter in May 2019 a policy to confirm commitment thereto is now necessary. It should be noted that the Council is already in compliance with a number of the recommended steps but the Policy will reinforce the Council's commitment. There is no impact on any protected characteristic.

**4. Does the initiative impact on:**

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence used) / How might it impact?
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People's opportunities to use the Welsh language			x			No impact
Treating the Welsh language no less favourably than English			x			No impact

**5. Does the initiative impact on biodiversity:**

	Yes	No	None/ Negligible	Don't know	Impact H/M/L	Reasons for your decision (including evidence) / How might it impact?
To maintain and enhance biodiversity			x			As a result of the Welsh Government's Procurement Advice Note (January 2018) and the UK Steel Industry's UK Steel Charter (May 2019) a policy to confirm commitment thereto is now necessary. It should be noted that the Council is already in compliance with a number of the recommended steps but the Policy will reinforce the Council's commitment.
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.			x			As a result of the Welsh Government's Procurement Advice Note (January 2018) and the UK Steel Industry's UK Steel Charter (May 2019) a policy to confirm commitment thereto is now necessary. It should be noted that the Council is already in compliance with a number of the recommended steps but the Policy will reinforce the Council's commitment.

**6. Does the initiative embrace the sustainable development principle (5 ways of working):**

	Yes	No	Details
<b>Long term</b> - how the initiative	X		The Policy assists in implementing the Council's well-being objective of "Develop the local economy and environment", in particular consideration

supports the long term well-being of people			of the supply chain and sustainability at the pre-procurement planning stage, emphasis on pre-engagement with suppliers by the advertisement of major projects by the Council and by main contractors so as to make local suppliers aware of upcoming opportunities in the supply chain, considerations at the supplier selection stage of the procurement exercise to deal with such problems as steel dumping and non-compliance with health and safety and social environmental legislation .
<b>Integration</b> - how the initiative impacts upon our wellbeing objectives	X		The Policy assists in implementing the Council's well-being objective of "Develop the local economy and environment", in particular consideration of the supply chain and sustainability at the pre-procurement planning stage, emphasis on pre-engagement with suppliers by the advertisement of major projects by the Council and by main contractors so as to make local suppliers aware of upcoming opportunities in the supply chain, considerations at the supplier selection stage of the procurement exercise to deal with such problems as steel dumping and non-compliance with health and safety and social environmental legislation .
<b>Involvement</b> - how people have been involved in developing the initiative	X		Officers from the Environment Directorate and the Corporate Procurement Unit, Legal Services, have considered the Welsh Government's Procurement Advice Note (January 2018) and the UK Steel Charter (May 2019) and the Guidance thereto and determined the need for the Policy which will also assist the Council in implementing its well-being objective of "Develop the local economy and environment" in particular consideration of the supply chain and sustainability at the pre-procurement planning stage, emphasis on pre-engagement with suppliers by the advertisement of major projects by the Council and by main contractors so as to make local suppliers aware of upcoming opportunities in the supply chain, considerations at the supplier selection stage of the procurement exercise to deal with such problems as steel dumping and non-compliance with health and safety and social environmental legislation .
<b>Collaboration</b> - how we have worked with other services/organisations to find shared sustainable solutions	X		Officers from the Environment Directorate and the Corporate Procurement Unit, Legal Services, have considered the Welsh Government's Procurement Advice Note (January 2018) and the UK Steel Charter (May 2019) and the Guidance thereto and determined the need for the Policy

			which will also assist the Council in implementing its well-being objective of “Develop the local economy and environment” in particular consideration of the supply chain and sustainability at the pre-procurement planning stage, emphasis on pre-engagement with suppliers by the advertisement of major projects by the Council and by main contractors so as to make local suppliers aware of upcoming opportunities in the supply chain, considerations at the supplier selection stage of the procurement exercise to deal with such problems as steel dumping and non-compliance with health and safety and social environmental legislation .
<b>Prevention</b> - how the initiative will prevent problems occurring or getting worse	X		The Policy assists in implementing the Council’s well-being objective of “Develop the local economy and environment”, in particular consideration of the supply chain and sustainability at the pre-procurement planning stage, emphasis on pre-engagement with suppliers by the advertisement of major projects by the Council and by main contractors so as to make local suppliers aware of upcoming opportunities in the supply chain, considerations at the supplier selection stage of the procurement exercise to deal with such problems as steel dumping and non-compliance with health and safety and social environmental legislation .

**7. Declaration - based on above assessment (tick as appropriate):**

A full impact assessment (second stage) <b>is not</b> required	X
Reasons for this conclusion	
There are no impacts requiring a full Integrated Impact Assessment to be completed. As a result of the Welsh Government’s Procurement Advice Note (January 2018) and the UK Steel Charter (May 2019) the Policy is required to confirm the Council’s	

commitment to support the UK steel industry. It should be noted that the Council already implements a number of the steps recommended by the Welsh Government's Procurement Advice Note (January 2018) and the UK Steel Charter (May 2019) but the implementation of the Policy will help drive further action by the Council to support the UK steel industry.

	<b>Name</b>	<b>Position</b>	<b>Signature</b>	<b>Date</b>
Completed by	<b>Diane Spencer</b>	<b>Corporate Procurement Manager</b>	<b>D Spencer</b>	<b>15<sup>th</sup> November 2019</b>
Approved by	<b>Craig Griffiths</b>	<b>Head of Legal Services</b>	<b>C Griffiths</b>	<b>27<sup>th</sup> November 2019</b>